



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ENGG/F/AC-MAINT/2018/1050

Date: 22 May, 2019

NOTICE INVITING QUOTATION

Sealed tender/quotation are hereby invited affixing non refundable Court fee stamps of Rs. 8.25 (Rupees Eight and Twenty Five paise) only from reputed Firms/Vendors for preventive servicing of air conditioners of National Law University and Judicial Academy, Assam as per the terms & conditions given below which will be received at the office of the Registrar, NLUJAA during office hours up to **1:00 PM** on or before **12-06-2019** and will be opened on the same day at **3:00 PM**. The Tenderer/ Quotationer or their authorized agents may remain present at the time of opening of the quotations.

ITEMS:

Sl. No.	Items	Qty	Description of works
1	1.0 TR air conditioner	41 Nos	A. Indoor unit i) Filter cleaning
2	1.5 TR air conditioner	39 Nos	ii) Cooling coil cleaning iii) Blower motor cleaning
3	2.0 TR air conditioner	02 Nos	iv) Electrical connection check B. Outdoor unit
4	5.5 TR air conditioner	33 Nos	i) Condenser coil cleaning ii) Compressor terminal check
5	8.5 TR air conditioner	05 Nos	iii) Fan motor alignment check iv) Pipeline leakage check v) Capacitor check

Terms and Conditions:

1. The rates should be quoted as shown against the items/articles should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should be subscribed on top as "The Registrar, National Law University and Judicial Academy, Assam".
3. The Tenderer/ Quotationer will have to deposit Earnest money of **Rs. 10,000.00** each in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam.
4. The Tenderer/ Quotationer to whom work will be allotted will have to execute a bond/undertaking as per rules.
5. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
6. Any deviation of terms and conditions shall invite cancellation of Quotation/Tender/Bills etc. and forfeiture of security deposit.

Contd. P/2



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-2-

7. **Each firm must have GST registration, Trade License, Income Tax Clearance certificate, PAN Card. A Self-attested copy of the same must be submitted along with the Tender/ Quotation.**
8. The work may be allotted to one or many supplier depending upon the urgency of the work, time factor, quality of works and past records of the firms for doing the works in due time..
11. Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred for any work with the University.
12. The Contract will be cancelled anytime if the quality of service is not as per standard or the work is not performed on time and the security deposit will be forfeited.
13. Past records of the firms/suppliers/contractors will be duly considered while awarding the work.
14. And any other condition deem to be just, fit and proper at point of time.

Registrar

Memo No: **NLUJAA/ENGG/F/AC-MAINT/2018/1051-1056**

Date: 22 May, 2019

Copy to:

1. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor
2. DIPRO, Kamrup for information and necessary publicity through FLS and newspaper.
3. System Administrator, NLUJAA with a request to upload in the University website.
4. Notice Board
5. Office File
6. Guard File

Registrar



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Price bid for servicing of Air Conditioner

Name of firm :

Sl. No.	Items	Qty	Rate (Including GST)	Total Amount
1	1.0 TR air conditioner	41 Nos		
2	1.5 TR air conditioner	39 Nos		
3	2.0 TR air conditioner	02 Nos		
4	5.5 TR air conditioner	33 Nos		
5	8.5 TR air conditioner	05 Nos		
	Grand Total			

Grand total in words.....

Signature of vendor

Name :

Designation with seal of the firm